



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Room 2

Wednesday, February 15, 2012

Minutes

I. OPEN SESSION

II. CALL TO ORDER

President Eagle called the meeting to order at 4:10 P.M.

- A. President Eagle established the existence of a quorum, with the following members present: Ms. Eagle, Mr. Stajner, Ms. Watjen, Ms. Michels, and Mr. Fiss.

III. PLEDGE OF ALLEGIANCE

- A. The Pledge of Allegiance was led by Mr. Fiss

IV. PUBLIC COMMENTS - NONE

V. APPROVAL OF THE AGENDA

The agenda was approved as presented.

VI. REPORTS

- A. Student Council Report – A parent attended their latest meeting to discuss healthy snacks in the store. Students will replace some snacks with healthier choices.
- B. PSC Report – Ms. Eagle read a report sent by President Karen Yorn. School Jobs are being clarified, parent requirement tracking is being reviewed. The auction is nearing. Items are being donated, an art contest will take place for the cover of the catalog. There will be food trucks, and a DJ. This year the auction is a family event. The first Open House has taken place, and was well attended. Staff Appreciation Week will be held the week of May 14. Restaurant Day at Mimi's Café will be held on February 29th.
- C. Superintendent/Executive Director Report
The Superintendent/Executive Director reported on the following:
- Principal's Coffee– The coffee was well attended, and the Parent Survey was reviewed.
 - Tour/Information Nights – 450 families signed up for and attended the events. An additional Tour was added to accommodate those who would like to apply.
 - Year Round School– Research has shown the longer breaks are more difficult for struggling children. A timeline for the year round proposal has been shared with Leadership and the parent community. Ms. McCreary noted that parent input was appreciated. A proposal will be brought back to the Board for approval at a future date.
 - SCCOE Board Presentation – Mr. Jones presented an annual overview of Discovery Charter School which was well received.

- 8th Grade Washington DC Trip – 1/3 of the students will not be attending this year. The teachers are ready to look at alternatives. A survey will be given to 7th grade families to determine interest for the trip next year.
 - Transitional Kindergarten – At this time it looks as if this will happen for next year. Students will be in classrooms with K/1 students.
 - Discovery Charter School Replication – Ms. Eagle, Ms. Michels and Mr. Jones met with parents interested in an additional school. A community meeting will be held on March 15, 12 to gather input on this possibility.
- D. Finance Report – Tony Shen (Edtec) presented a revised budget.
- E. Annual Funds Drive Report – The Funds Drive is at \$359,217.18 promised, with \$303,570.62 collected. Current participation is at 79.5%.
- F. Enrollment Report – We currently have 571 students. The Open Enrollment period has begun.

VII. ACTION / DISCUSSION ITEMS

- A. On a motion made by Mr. Fiss, seconded by Mr. Stajner, the Board voted to approve Motion #120215.1 to approve the revised budget for the 2011/2012 school year. Approved 5-0-0-0.
- B. On a motion made by Mr. Stajner, seconded by Ms. Michels, the Board voted to approve Motion #120215.2 to terminate the agreement with Hines Building Maintenance. Approved 5-0-0-0.
- C. On a motion made by Ms. Michels, seconded by Ms. Watjen, the Board voted to approve Motion #120215.3 to approve the change to the 2011/2012 Academic Calendar. Approved 5-0-0-0.
- D. On a motion made by Ms. Watjen, seconded by Mr. Fiss, the Board voted to approve Motion #120215.4 to approve the 2012/2013 Academic Calendar. Approved 5-0-0-0.
- E. The job descriptions for Lead Custodian and Performing Arts Specialist will be brought back at a future Board Meeting.
- F. On a motion made by Mr. Fiss, seconded by Mr. Stajner, the Board voted to approve Motion #120215.5 to keep the number of Board members at Five (5) for the 2012/2013 school year. Approved 5-0-0-0.
- G. The Board members with expiring terms declared their intent for the 2012 elections. Ms. Norlin will not be seeking re-election. Mr. Stajner will not be seeking re-election. Ms. Michels will seek re-election.
- H. The 2012 Board Election Committee will consist of Mr. Fiss and Ms. Watjen.

VIII. APPROVAL OF CONSENT CALENDAR (ACTION)

These agenda items are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

- A. On a motion made by Mr. Fiss, seconded by Mr. Stajner, the Board voted to approve Motion # 120215.6 to approve the consent calendar as presented. Approved 5-0- 0-0.

IX. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

This is an opportunity for Board members to address activities, correspondence, and operations and to acknowledge or recognize specific programs, activities, or personnel.

- A. Reports - Mr. Fiss will be attending/presenting at the Charter School Conference. Ms. Michels is working on Leadership training.
- B. Correspondence – None
- C. Board Calendar - Next regular Board Meeting will be held on March 21
- D. Future Agenda Items

X. ADJOURN

The Board adjourned without objection at 6:32 P.M.